



SRI VENKATESWARA INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to JNTUA)

Annual report of the Grievance redressal committee for the academic year 2018-2019

- The first grievance redressal committee meeting for the academic year 2018-2019 was held on 08/08/2018 at 11.00 AM in principal chamber.
- The second grievance redressal committee meeting for the academic year 2018-2019 was held on 15/11/2018 at 11.00 AM in principal chamber.
- The agenda of the meeting was to discuss about the ways to resolve the grievances received by the students.

The details are given below:

S. No	Issue Date	Issue	Complaint by	Action taken date	Action taken by the committee
1	03-08-2018	Honey Bees issue in 3 rd floor	1 st year ECE, CSE Students	10-08-2018	Committee adopted the measures for the removal of honey comb from the 3 rd floor.
2	12-11-2018	Black board visibility problem	2 ND year MECH students	16-11-2018	Committee brought to the notice of the management and arrange a new black board in our class room



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Annual report of the Grievance redressal committee for the academic year 2019-2020

- The first grievance redressal committee meeting for the academic year 2019-2020 was held on 07/01/2019 at 11:00 AM in principal chamber.
- The second grievance redressal committee meeting for the academic year 2019-2020 was held on 09/04/2019 at 11:00 AM in principal chamber.
- The agenda of the meeting was to discuss about the ways to resolve the grievances received by the students.

The details are given below:

S. No	Issue Date	Issue	Complaint by	Action taken date	Action taken by the committee
1	03-01-2019	Fans are not working	1 st year CSE students	11-01-2019	Committee brought to the notice of the management that the fans which are not working were repaired and few were replaced by the new ones.
2	04-04-2019	Water cooler problem	3 rd year ECE C.Devendra	11-04-2019	Committee brought to the notice of the management and water cooler was repaired to effective cooling.

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Annual report of the Grievance redressal committee for the academic year 2020-2021

- The first grievance redressal committee meeting for the academic year 2020-2021 was held on 16-06-2020 at 11:00 AM in principal chamber.
- The second grievance redressal committee meeting for the academic year 2020-2021 was held on 01-10-2020 at 11:00 AM in principal chamber.
- The agenda of the meeting was to discuss about the ways to resolve the grievances received by the students.
- Due to COVID pandemic students were not present physically.

The details are given below:

S. No	Issue Date	Issue	Complaint by	Action taken date	Action taken by the committee
1	-	-	-	-	-


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Annual report of the Grievance redressal committee for the academic year 2021-2022

- The first grievance redressal committee meeting for the academic year 2021-2022 was held on 09/02/2021 at 11.00 AM in principal chamber.
- The second grievance redressal committee meeting for the academic year 2021-2022 was held on 14/09/2021 at 11.00 AM date at time in principal chamber.
- The agenda of the meeting was to discuss about the ways to resolve the grievances received by the students.

The details are given below:

S. No	Issue Date	Issue	Complaint by	Action taken date	Action taken by the committee
1	03-02-2021	Library timing	1 st year ECE Student K. Namratha	11-02-2021	Committee discussed with library committee to instruct the librarian to make library timings flexible.
2	12-09-2021	Mobile lost	1 st year ECE Student B. Aparna	15-09-2021	With the help of the floor-in charge, committee traced the CC footage and found mobile phone.

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Annual report of the Grievance redressal committee for the academic year 2022-2023

- The first grievance redressal committee meeting for the academic year 2022-2023 was held on 08/03/2022 at 11:00 AM in principal chamber.
- The second grievance redressal committee meeting for the academic year 2022-2023 was held on 13/07/2022 at 11:00 AM in principal chamber.
- The agenda of the meeting was to discuss about the ways to resolve the grievances received by the students.

The details are given below:

S. No	Issue Date	Issue	Complaint by	Action taken date	Action taken by the committee
1	06-03-2022	Window glass repair	1 st year ECE Students K. Manasa B. Aparna B. Sirisha E. Jahnavi	10-03-2022	Committee brought to the notice of management and repaired the window pane.
2	06-07-2022	Wi-Fi coverage problem	3rd year CSE Students Navitha, Vennela, Meghana	15-07-2022	Committee approved to increase the speed of Wi-Fi

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Date: 6-03-2022

Anantapur.

To,
The principal
SVIT college,
Anantapur.

Respected Sir,

we are the students of 3rd Year. ECE.
we are facing one problem from few days. That is
In our classroom there is damage of window glass.
we need a replacement of window glass. please
arrange it as soon as possible

Thanking you Sir.

Yours faithfully,

K. Manasa

B. Aparna

B. Smishe

E. Jahnvi

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To,
The principal,
SVIT college,
Anantapur,

Sub! - Wifi - Problem

Respected sir,

We are from ~~III~~^{III}rd year CSE students we
are facing the problem with wifi signal in college.
I would request you to increase the signal
strength.

Thanking you sir,

Yours obediently

1. Navitha
2. Vennela
3. Meghana


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Date :- 03-02-2021

-Anantapur.

To
The principal,
SVIT College,
Hampapuram,
Anantapur.

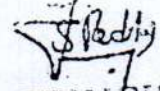
Respected sir,

We are the student for 1st year ECE.
Will you please change of library timing during the
mid examination was conducting. Please change the
library timings.

Thanking you sir,

Yours faithfully,
1st year ECE student,
K. Namratha.


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Date: 12-09-2021
Anantapur.

TO
The principal,
SVIT College,
Hampapuram,
Rapthadu,
Anantapur.

Respected Sir,

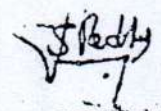
I am B. Aparna from ECE 4th year bearing roll number 219FIA0405, Sir, yesterday I lost my mobile in class room. So I requesting you to check the CC cameras to find my mobile.

Thanking you Sir,

Yours Sincerely

B. Aparna,
I ECE.


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Date: 16-06-20
Anantapur.

To,
The principal,
SVIT College,
Hampapuram,
Anantapur,

Respected Sir,

I am U. Roopa IIIrd year B.Tech student
Beasing Hall Ticket Number 189F1A3309. I lost my
English lab record in lab. I waste all experiments
in Record. I request to found my record.

Thanking you Sir

Yours faithfully

U. Roopa


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Date: 01-10-2020
Anantapur.

TO
The principal,
SVIT college,
Hampapuram,
Raphthadu,
Anantapur.

Respected Sir,

We are the students of Cst, ECE, II year student
in our canteen prices are high. will you please decrease the menu
of canteen food. looking into the matter at an early date to solve a
high price of food.

Thanking you Sir,

Yours faithfully,

G. Rajini,
P. Nandhini,
B. Aparna,
K. Manasa.


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Date: 03-01-2019
Ananthapur.

To
The Principal,
Suri College,
Hampapuram,
Raphadu,
Ananthapur,

Respected Sir.

We are the students of 1st year CSE in our
classroom fans are not working. Please provide fans
in our class room. As soon as possible.

Thanking you sir,

Yours faithfully

1st year CSE.

Vani

Shivaran?

Varshini

Saniya.



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To
The principal,
SVIT college,
Hampapuram,
Raphthadu,
Anantapur.

Respected sir,

I am The student of IIIrd year ECE. This is in regard with The damaged water cooler on The second floor. The water cooler not working. we have to go to a different floor each time for drinking water.

I would request you to arrange for Repair as soon as possible.

Thanking you sir,

Yours faithfully,

C. Devendra



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Anantapur.

To
The principal
SVIT college,
Hampapuram,
Anantapur.

Respected sir,

We are the students of 1st year.
We are suffering with honey bees in 3rd floor. We
are facing issues in our floor. So please are
requesting you to take action.

Thanking you sir,

Yours faithfully,
1st year ECE,
1st year CSE,
1st year CSD.



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To,
The principal,
SVIT college,
Hampapuram,
Rapthadu,
Anantapur.

Respected Sir,

we, are The students of Mechanical IInd year
B.Tech request you to arrange a new black board
in our class as we are not able to see it properly

Thanking you Sir,

Yours obediently

C. Mohan

M. Sai Kumar

P. Siva nanda



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